

STRICTLY PRIVATE AND CONFIDENTIAL

LONTELS SACCO SOCIETY LIMITED

The Treasurer
Lontels SACCO Society Ltd
Nairobi

Dear Sir,

RE : CHANGE IN CONTRIBUTION ADVICE

I wish to increase/reduce/transfer* my contributions stated below from KShs. _____ to KShs. _____ with effect from the month of _____

Name: _____

Membership number: _____

Payroll number: _____

- 1. Savings _____
- 2. Loan _____
- 3. Shares _____
- 4. Others _____

Shares transferred to:

Name: _____

Membership No. _____

Thank you

Yours faithfully

Signature

* delete as appropriate

FOR OFFICIAL USE ONLY

Date received

Signed by treasurer

Save regularly, borrow wisely and repay promptly!